

S.N.D.T. COLLEGE OF EDUCATION, Karve Road, Pune 411038

**Report of AQAR
Year 2013-14**

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India



Part – A

AQAR for the year

2013-2014

1. Details of the Institution

1.1 Name of the Institution

S.N.D.T. College of Education, Pune

1.2 Address Line 1

Maharshi Karve, Vidyavihar

Address Line 2

Karve Road,

City/Town

Pune

State

Maharashtra

Pin Code

411038

Institution e-mail address

educationcollegepune@sndt.ac.in
sndt.iase@gmail.com

Contact Nos.

020-25433416

Name of the Head of the Institution:

Dr. Nalini Patil

Tel. No. with STD Code:

(020)24619032

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09422286034

Name of the IQAC Co-ordinator:

Dr. Chitra Sohani

Mobile:

09881615081



IQAC e-mail address:

educationcollegepune@sndt.ac.in
sndt.iase@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

MHCOTE 10636

OR

1.4 NAAC Executive Committee No. & Date:

8 January 2004

1.5 Website address:

www.sndtiase.com

Web-link of the AQAR:

<http://www.sndtiase.com/SiteAssets/AQAR%202012-13.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	83.25	2004	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD /MM / YYYY

4 March 2005

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

IQAC hard copy submitted to NAAC on 06/08/2014

1.9 Institutional Status

University

State

Central

Deemed

Private

Affiliated College

Yes

No

Constituent College

Yes

No



Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>
Regulatory Agency approved Institution	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/> NCTE
Type of Institution	Co-education	<input type="checkbox"/>	Men	<input type="checkbox"/>
	Women	<input checked="" type="checkbox"/>		
	Urban	<input checked="" type="checkbox"/>	Rural	<input type="checkbox"/>
	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>
	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>

1.10 Type of Faculty/Programme

Arts	<input type="checkbox"/>	Science	<input type="checkbox"/>	Commerce	<input type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input checked="" type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		<input type="checkbox"/>

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State / Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes



2. IQAC Composition and Activities

2.1 No. of Teachers	02
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	0
2.4 No. of Management representatives	0
2.5 No. of Alumni	0
2.6 No. of any other stakeholder and community representatives	0
2.7 No. of Employers/ Industrialists	0
2.8 No. of other External Experts	03
2.9 Total No. of members	07

2.10 No. of IQAC meetings held 6(2/7/2013, 22/10/2013, 13/1/2014, 28/1/2014, 3/5/2014, 10/05/2014)

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

Arranged faculty development programme, organised lecture series on Women empowerment, syllabus reconstruction, planning of material and implementation

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Development of Syllabus	Some courses in syllabus were finalized Sample material for new syllabus 2014 was developed

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

 Management Syndicate Any other body IQAC

Provide the details of the action taken

Preparation for evaluation reform, development of various rubrics, and orientation of faculty for case based questions, guidelines for new practical
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Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	1			

Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS / Elective option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	01

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual

Co-operating schools (for PEI)

****Please provide an analysis of the feedback in the Annexure***



1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Planned to add optional courses: Human rights, Inclusive education, peace education, Guidance and counselling ; Introduction of life skill education workshop; Addition of practical on Website and email in Computer practical

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors/Principal	Others
8	4	3	1 Principal	

2.2 No. of permanent faculty with Ph.D.

07

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors /Principal		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	1	3		1				8	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

NIL

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/	-		2
Presented papers	9	16	9
Resource Persons			4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Participatory teaching- learning methods in curriculum transaction; guidance to student teachers to inculcate life skills through practice teaching; use of quiz, concept maps, brain storming, group discussion

2.7 Total No. of actual teaching days during this academic year

192

2.8 Examination/ Evaluation Reforms initiated by the Institution

Masking of answer papers. Question papers sent online by University



2.9 No. of faculty members involved in curriculum Restructuring / revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

7		
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2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	67	02	57	02		93.80

Fail-04, Dropout-02

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC contributed significantly in preparation of learning material for new content in revised syllabus. IQAC members contributed in curriculum restructuring and material development. Discussions were organized for framing and evaluating Case based questions, life skill education workshop. Faculty was encouraged to use participatory learning-teaching methods and constructivist approach.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	2
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	
Others-Faculty development program by College	7

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff (9)	4	5	-	3
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Encouragement to staff member to undertake Research projects – viva of Ph.D. students by faculty.

3.2 Details regarding major projects: NIL

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL			
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	1	1.55	Yet to submit one
Outlay in Rs. Lakhs	0.4	0.575	0.975	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	4		
Non-Peer Review Journals	4		7
e-Journals			
Conference proceedings	2	1	4

3.5 Details on Impact factor of publications:

Range Average h-index s. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (<i>other than compulsory by the University</i>)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences Organized by the Institution

Level	International	National	State	University	College
Number					3
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number	Year
National	Applied		
	Granted		
International	Applied		
	Granted		
Commercialised	Applied		
	Granted		

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
				2		

3.18 No. of faculty from the Institution

Ph. D. Guides Students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level National level International level

3.22 No. of students participated in NCC events:

University level State level National level International level

3.23 No. of Awards won in NSS:

University level State level National level International level

3.24 No. of Awards won in NCC :

University level State level National level International level

3.25 No. of Extension activities organized:

University forum College forum 2 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Visit was organized to Astitva Pratishthan, at Jejuri which works for children of AIDS affected parents. Student-teachers interacted with those children, took them for visit to Veer dam and gave them monetary assistance.

Total 22 student-teachers were trained in primary screening for problems related to eyes. These student-teachers conducted eye-check up of almost 500 students / adults in society.

Organization of awareness rally for road safety in collaboration with S.N.D.T. Arts, Commerce College, Pune

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	84983.98 Sq. Mtr			
Class rooms	7	1		8
Laboratories	2			
Seminar Halls	1			
No. of important equipments purchased (1-0 lakh) during the current year.	Air Cooler-3			
Value of the equipment purchased during the year (Rs. in Lakhs)	0.1975			
Others				

4.2 Computerization of administration and library

A.V. Room facility is available, Online SAGE Journals started 1.Assessment for effective Intervention, 2.Intervention in School and Clinic, 3.Teacher Education and Special Education.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			18	3268.00		



Reference Books Subject		221	224870.00		
Reference Books General		536	517459.00		
e-Books					
Journals		10	8,500.00		
e-Journals					
Digital Database		50	68,98,327.00		
CD & Video		35	13,860.00		
Others (specify)					
School Text-books					
Books on Psychology		86	234478.00		
Books on Sociology					

4.4 Technology up gradation: Computers were updated, Tally software was installed. Online journals were subscribed.

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

No any such training programme is arranged for teachers and student-teachers. Such type of training is part of our syllabus as an internal practical work.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.468
ii) Campus Infrastructure and facilities	0.1
iii) Equipments	0.057
iv) Others	-
Total :	0.625

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation lecture series were arranged in the first week.
- Mock interviews were organized
- Students were informed regarding employment availability through notices and posters.
- Each faculty member worked as mentor to provide help and guidance.

5.2 Efforts made by the institution for tracking the progression

- Extra guidance and remedial measures for low achievers.
- Teach-re teach cycles are increase during micro teaching for lower performance.
- Diagnostic feedback is provided in test and tutorials.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
67			

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%

Last Year							This Year						
General	SC	ST	OBC	SBC	NT	Total	General	SC	ST	OBC	SBC	NT	Total
32	13	6	21	1	7	80	28	13	4	16	-	6	67

Demand ratio 1 Dropout % 2.98%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others



5.6 Details of student counselling and career guidance

Counselling to all student-teachers at the time of admission about selection of subjects and for married student-teachers about prevention of pregnancy. Informal personal counselling to students having educational and personal problems
Orientation about B.Ed. program for P.G. students in S.N.D.T University in Pune campus as a part of career guidance

No. of students benefitted

67

5.7 Details of campus placement

<i>On campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	15	09	

5.8 Details of gender sensitization programmes

Shardiya Lecture Series – (1) 10-10-2013-Dr. Shakuntala Kale on “Empowered Women” (2) 11-10-2013-Shri. M.V.Apte on “Awareness program about save fuel”. (3) 12-10-2013 Smt. Vasanti Joshi on “Empowerment of Women through travel on Bicycle”.(4) Lecture and one seminar on Human Rights.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

5.9.2 No. of students participated in cultural events

State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	2	400/-
Financial support from government	30	6,12,695/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:
____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision : Our institute would be an excellent teacher education institute for women teachers providing conducive environment of innovations and research and striving hard to develop empowered, creative and constructivistic women teachers for meeting the global challenges of future education.

Mission : We are committed to women teachers' empowerment through constructivistic curriculum transaction. Further we are committed to develop women teachers inspired with universal values and sense of social commitment and well prepared to meet the challenges due to changing socio-cultural needs of educational system.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following: The curriculum is consistent with guidelines given by NCTE, UGC and NCF 2005.

6.3.1 Curriculum Development

The preparation for curriculum development on the basis of NCFTE

6.3.2 Teaching and Learning

Faculty members used various innovative methods, techniques and models for teaching. Faculty members used LCD, Computers and printed self learning materials for curriculum transaction. Student teachers were encouraged to use constructivist and cooperative learning techniques.

6.3.3 Examination and Evaluation

Internal examination and tutorials were conducted for practice. Computer practical and seminars were evaluated by two faculty members. For getting transparency and for objectivity practice lessons of student-teachers were observed by different faculty members.

6.3.4 Research and Development

Faculty members are encouraged to undertake research and to publish research papers. Minor research project of one faculty member was completed.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Orientation and information literacy programmes as well as reference service is given to students and faculty members throughout the year by the Library. Internet facility is available in computer lab and also in lecture hall with LCD projector.

6.3.6 Human Resource Management

(1) Systematic workload and administrative responsibilities distribution was done in the beginning of the year. (2) Faculty development programmes were arranged. (3) Maximum students' participation was taken in planning and implementation of all activities.

6.3.7 Faculty and Staff recruitment

((1) Requirement of vacant post is communicated to university and joint director of higher education. (2) Temporary staff recruitment is done by permission of university.

6.3.8 Industry Interaction / Collaboration

Being Teacher Education College interactions are done with schools and other educational institutes such as MSCERT, Text Book Bureau, Maharashtra State SSC & HSC Board and other universities.

6.3.9 Admission of Students

(1) Admission committee and all staff members plan the process well in advance.
(2) Proper information is provided and counselling is done from time to time to all students, relevant record is kept.

6.4 Welfare schemes for

Teaching	Nil
Non teaching	Ganpati festival advance and loan with interest.
Students	(1) Scholarships and freeship from state government and social welfare departments. (2) Financial help for needy student through sponsored. (3) health check up of student

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University introduced masking of answer papers for secrecy of students' identity. Also question papers were sent online one hour before examination with a password only known to superintendent of examination to control leaking of question papers.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

(1) Principals are authorised to take financial decision up to Rs. 10000/- (2) University sanctions temporary post are filled by principal. (3) Autonomy is given in curriculum transaction.

6.11 Activities and support from the Alumni Association

World Women's Day 8 march 2014 was conducted by Alumni Association. The program consisted of songs on women empowerment speech on organization working for women and a skit on Life sketch of Kalpana Chawala.

6.12 Activities and support from the Parent – Teacher Association

(1) No formal meeting was arranged, however necessary interactions are done from time to time. (2) Parents are invited for annual social gathering.

6.13 Development programmes for support staff

One support staff was permitted to participate in the program. He attended one workshop on 'Salary Grant' conducted by Joint Director Higher Education.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Using our surrounding as a learning resource developed awareness about environment among student-teachers. Activity was given to student-teachers to identify plants and bushes in the campus. They were also asked to water the plants regularly. Artificial nests are kept on trees. Tree plantation is done from time to time. Dust bins are kept at various places. Compost pit is maintained. Circular platforms are built around the trees. One of the faculty members undertook research project on beautification of the surroundings.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

(1) Orientation of flag hoisting with demonstration some students practice to prepare the knot and to hoist the flag. (2) Workshop on life skill education. (3) Visit to special school.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

(1) (1) Orientation of flag history and flag hoisting was organized on 14th of August 2013
(2) Workshop on life skills education was conducted.
(3) All the activities were planned for awareness about women empowerment.
(4) The college organized educational visit to Astitva Pratishthan, an institute working for socially deprived children.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Awareness program on “Save Environment” 2. Theme based competitions on Life Skills

**Provide the details in annexure (annexure need to be numbered as i, ii, iii)*

7.4 Contribution to environmental awareness / protection

(1) (Science students organized an exhibition on ‘Water literacy’ on 28-2-2014 on the occasion of science day celebration. They also presented a street play on water pollution.
(2) An awareness program was implemented.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add.

Organization of group competition on the theme Life skills;
Educational visits to innovative schools: Astitva Pratishthan, Ashram schools

8. Plans of institution for next year

A National level seminar / conference for faculty development (2) Orientation of teaching and non-teaching staff regarding re-accreditation procedure and completion (3) Plan to conduct workshop / orientation for faculty from conducted and affiliated colleges of S.N.D.T. Women’s University on transaction of new syllabus.



Name *Dr. Chitra Sohani* _____

Coordinator, IQAC

Name *Dr. Nalini Patil* _____

Chairperson, IQAC

_____ *** _____



Appendices

Appendix A: Year Plan

Year Plan of Curriculum Transaction 2012-13

Part 1: July 2012 to December 2012

Month	Week 1	Week 2	Week 3	Week 4	Week 5
July			Admission procedure	Admission procedure	Inauguration of B.Ed. program, Orientation of syllabus
August	Inauguration of B.Ed. program, Orientation of syllabus, Content enrichment	Theory lectures, ICT Practical, Microteaching,	Microteaching, Independence day,	Integration lessons, evaluation workshop	Simulation lessons
September	Simulation lessons, school lesson guidance, Teacher's Day	school lesson guidance, School lessons, Theory lectures, Hindi Din	school lesson guidance, School lessons, Theory lectures	school lesson guidance, School lessons, Theory lectures	school lesson guidance, School lessons, Theory lectures, ICT practical
October	Theory lectures, ICT practical, School lessons Course II Tutorial	Theory lectures, ICT practical Simulation lessons, Theory course Assignment 1orientation Course III Tutorial	Theory lectures, ICT practical, psychology experiment, Shardiya Lecture series, Kojagiri	Diwali Vacation	Diwali Vacation
November	Diwali Vacation	Theory lectures, psychology experiment, ICT practical,	, School lessons Theory lectures, psychology experiment, ICT practical,	School lessons Theory lectures, psychology experiment, ICT practical, Tutorial	Simulation lessons, Theory lectures, psychology experiment, ICT practical, internship

					orientation
December	Theory lectures, ICT practical,	Simulation lessons,	Simulation lessons Theory lectures, ICT practical, Subject Education Exhibition planning, Theory course Assignment 2 orientation	Theory lectures, ICT practical, Theory course Assignment 2 orientation, Educational visit	Christmas vacation

Part 2: January 2013 to May 2013

Month	Week 1	Week 2	Week 3	Week 4	Week 5
January	Theory lectures, ICT practical, internship orientation, Balika Din	Internship	Internship, Theory lectures, ICT practical, School lessons, Geography day	Theory lectures, ICT practical, School lessons	Theory lectures, ICT practical, School lessons
February	Theory lectures, ICT practical, School lessons	Theory lectures, Subject Education Exhibition, Competitions, Annual Social Gathering	Theory lectures, Theory lectures, ICT practical (21 Feb. Subject education Course I and II Tutorial)	Theory lectures, Theory lectures, ICT practical Seminars, Science day	Theory lectures, Theory lectures, ICT practical, Seminars
March	Theory lectures, Seminars	Theory lectures, Seminars	Theory lectures, Seminars	Theory lectures, Seminars	Theory lectures,
April	Theory lectures,	Revision lectures	Revision lectures, Mock interview	send Off, Preparatory leave	Annual Examination
May	Annual Examination	Annual Examination			

Appendix B: Analysis of student feedback

Student teachers' feedback at a glance

Year 2013-14

We receive student teachers' feedback in written format every year at the end of academic year. Out of total 80 student teachers, about 70 student teachers were present for the sendoff function, and their written feedback could be obtained.

Positive feedback:

- Our teachers are good models for us.
- We have overcome our fears and limitations.
- There was a great variety of co-curricular activities done throughout the year.
- We could recognize well and could develop it properly.

Demand and suggestions:

- Library timing should be more convenient.
- More attention be given to cleanliness in toilet blocks.



Appendix C: Best Practices

Best Practice No. 1

Title: Awareness program on “Save Environment”

Context: Environment education is the need of the time. It has become the essential part of the curriculum. It is also given due importance in the B.Ed curriculum. As environment education happens to be a practice oriented, and awareness building subject proper case has to be taken in developing various programs and activities which would motivate students to inculcate in them appropriate attitude regarding energy conservation and environment protection.

Goals:

1. To create appropriate awareness regarding conservation of proper environment.
2. To inculcate the spirit of environment mentally aware citizenship.
3. To create awareness regarding energy crisis.
4. To make Student Teachers familiar with the different ways of saving environment and energy

Practice:

Science students conducted awareness program on “Save Environment” on 28th Feb 2012 on the occasion of science day celebration. They also displayed the bulletin board of scientific world from 15th to 28th Feb 2012.the display on the bulletin board was quite enriched with a lot of interesting, motivating and innovative information selected from the current affairs of world of science and technology.

Evidence of Success:

1. A detail report of the activity in the annual report.
2. The concerned photography of Science day celebration.

Problems encountered and resources required:

1. Proper time management for the prior preparation of the program had to done.
2. The content for the display of bulletin board was selected from the related reference books, encyclopaedias and internet sources.

Best Practice No. 2

Title: Theme based compositions on Life Skills

Context: The concept of Life Skills was proposed and developed by WHO. These are in all ten life skills like self awareness, creative thinking, critical thinking, problem solving, effective communication, stress management, interpersonal relations, decision making, etc. The life skill education has become the need of the current concern in the curriculum. A proper emphasis to it is also given in B.Ed curriculum

Goals:

1. To inculcate the spirit of healthy competition and team work spirit among student teachers.
2. To make Student Teachers aware regarding Life Skills.
3. To give Student Teachers an opportunity to identify their special inclination towards particular aspect of life skills.
4. To provide the guidelines to Student Teachers regarding development of different life skills.

Practice:

The Student Teachers were divided into their usual groups and everybody was instructed to participate in the 'Life Skills Competition'. All the participants were asked to go through group interaction for sharing the ideas. These competitions were held on the occasion of annual social gathering during the period of 3 Feb to 6 Feb.2014. The items of the competitions were coordinated with different life skills. These items included elocution competitions on self image, rangoli, poster, poem writing, story writing, dramatic presentation and hurdle race.

The teaching as well non teaching staff had actively participated in organizing. While evaluating the team spirit, organizing and sharing responsibilities.

Evidence of success:

- The written feedback of Student teacher participants.
- The concerned photographs
- The detailed report in the annual periodical.

Problems encountered and resources required:

- Lack of sufficient time for practice
- Some of the student teachers could not participate in the competitions due to family problems
- Sometimes incomplete instructions led to communication gaps and misunderstanding.

Resources utilized from annual social gathering budget.

